



MARINA COAST WATER DISTRICT

11 RESERVATION ROAD, MARINA, CA 93933-2099

Home Page: www.mcwd.org

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Board of Directors Budget and Personnel Committee Meeting

Marina Coast Water District
December 7, 2021 at 6:30 p.m.

DIRECTORS

JAN SHRINER
President

THOMAS P. MOORE
Vice President

HERBERT CORTEZ
GAIL MORTON
MATT ZEFFERMAN

Due to Governor Newsom's Executive Order N-29-20 and recommendations on protocols to contain the spread of COVID-19, staff and Committee members will be attending the December 7, 2021 meeting remotely from various locations and the meeting will be held via Zoom conference. There will be NO physical location of the meeting.

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/86404945895?pwd=V2RHV1lZcGwwc0Qvc1YxRVE4U3U0Zz09>

Passcode: 994349

To join via phone: 1-669-900-6833

Webinar ID: 864 0494 5895

Passcode: 994349

Committee Members

Herbert Cortez

Jan Shriner

Agenda

This meeting has been noticed according to the Brown Act rules. The Committee will receive information on, discuss and consider making recommendations to the MCWD Board on the items contained in this agenda.

1. Call to Order/Roll Call
2. Public Comments on any item Not on the Agenda *Anyone wishing to address the Committee on matters not appearing on the Agenda may do so at this time. Please limit your comment to four minutes. The public may comment on any other item(s) listed on the Agenda at the time the item(s) is considered by the Committee.*
3. Approve the Draft Minutes of the November 2, 2021 Meeting
4. Receive a Covid Update
5. Receive an Update on the District's Vacant Positions and Succession Planning
6. Receive Information Regarding the District's Cost Centers
7. Identify Agenda Items for the Next Committee Meeting
8. Committee Member Comments
9. Adjournment



Marina Coast Water District

Draft Minutes Budget and Personnel Committee Meeting

November 2, 2021

1. Call to Order:

The November 2, 2021 Budget and Personnel Committee meeting was called to order at 6:33 p.m. by President Shriner. In attendance via Zoom teleconference were:

- Committee members: President Shriner and Director Cortez
- Staff: Remleh Scherzinger, Kelly Cadiente, and Paula Riso
- Public members: None

2. Public Comments on Any Item Not on the Agenda:

There was no public comment.

3. Approve the Draft Minutes of the September 7, 2021 Meeting:

Director Cortez made a motion to approve the minutes of September 7, 2021. President Shriner seconded the motion. The minutes were approved by a vote of 2-Ayes (Cortez, Shriner), 0-Noes, and 0-Absent.

4. Receive a Covid Update:

Mr. Scherzinger commented that staff was 100% vaccinated and the mask mandate does not affect the District staff, although outside public is not allowed in the offices.

5. Receive Information regarding the District's Chart of Accounts:

Ms. Cadiente briefly explained the District's chart of accounts: Assets & Liabilities; Net Position; and Revenues & Expenses. Discussion followed.

6. Identify Agenda Items for the Next Committee Meeting:

Director Cortez asked to discuss the vacant positions and succession planning. President Shriner asked to discuss the cost centers and how they were

7. Committee Member Comments:

Director Cortez and President Shriner thanked staff for their work.

9. Adjournment:

Meeting adjourned at 7:11 p.m.